

# LCS COVID Notification or Exposure - Now What - Student

**Student has Covid-like Symptoms, tests Positive or is Identified as a close contact**

**Student's parent** must notify their campus office staff. If someone other than the office staff (OM/SL) is the only one notified then the staff member must notify office (OM/SL) or vice versa.

**OM** schedules a call with student's parent and sends an email recapping the conversation, outlining the isolation/quarantine period (with specific dates) and provides information and resources & completes internal Covid Tracker -students. *The email needs to cc School Leader and Esmeralda*

Student will revert to distance learning. School leader and teacher(s) discuss support needed for student during isolation/quarantine period.

**If student was on campus within 2 days prior to onset of symptoms or if tested positive and were asymptomatic then:**

Contact any close contacts within 24 hours. Their specific cohort will all need to quarantine - distance learning is implemented. If staff are included, then HR needs to be contacted.

Identify on-site locations where student worked and determine the disinfecting protocol following [Cleaning Matrix](#):  
Close off the space/area for 24 hours from time employee was last on campus prior to cleaning, if practical.  
Perform routine & enhanced cleaning actions using EPA approved disinfectants. The Fogger can be used in lieu of the enhancing cleaning actions.  
Once thorough cleaning & disinfection have been completed, space can be reoccupied.  
**SL & Custodial/Facilities Staff create plan.**

Notification of a positive case needs to be sent to families/staff – **SL with support with Esmeralda**

Line List to LACDPH - **Esmeralda**

**If student was on campus 3-14 days prior to onset of symptoms or if tested positive and were asymptomatic then:**

Then there are no close contacts, no notification needs to be sent to families/staff, no disinfection of campus needs to occur

Line List to LACDPH - **Esmeralda**

**If student was not on campus within 14 days prior to onset of symptoms or if tested positive and were asymptomatic then:**

Nothing further needs to be done.

Resources: [Cleaning Matrix](#)